

PLANNING AND COMMUNITY DEVELOPMENT

Commissioners:
Scott L. Metzger, Chairman
Tony R. Mussare, Vice Chairman
Richard Mirabito, Secretary

Location:
Executive Plaza
330 Pine Street
Williamsport Pennsylvania 17701



“Building Partnerships”

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Solid Waste Plan Stakeholder/Steering Committee Meeting September 20, 2023 2 PM

In Person attendance: Shannon Rossman, Alexa Bixel

In Zoom attendance: Michael Hnatin, Lauren Strausser, Charlie Hall, Charles Fritz, Greg Molter, Bob Huntington, Lincoln Kaufman, Chris Barton, Skip Memmi

Discussion Items:

1. Administration – Shannon Rossman opened the meeting by saying that the plan draft is coming along. Alexa Bixel is currently working on the Appendixes of the Plan now. Alexa Bixel is also working certain sections of the website for the Plan.
 - a. MOU's – Shannon Rossman noted that the MOU will be sent out with the draft report.
 - b. Reports – The committee was made aware that Shannon would like highlight the costs associated with equipment, events etc. related to recycling.
2. Data Needs/Mapping
 - a. Mapping – Review – Maps for the plan are completed. Shannon Rossman noted that all changes and suggestions had been completed to the maps.
3. Overview of Plan Progress
 - a. Budgets – More discussion on recycling budgets took plan this meeting. Shannon Rossman explained that recycling budgets are beneficial to include in the plan to show the raising the costs holding events, operation, and equipment purchases. Shannon Rossman voiced that this information helps show that current grants are not sufficient to cover raising costs in the regional to cover current needs. Shannon Rossman would like to highlight this point in the summary of the plan.
 - i. Recycling Budget Information – Budget information was explained to include the overall costs the regional is experiencing when holding events, doing operation and equipment purchases. If counties were able to include a history or a few years of budgets that information would be helpful for the plan.
 - b. Working Draft under review by Stakeholders
 - i. Comments received from Union County and Bloomsburg Borough – Shannon Rossman noted she has only received comments from Union County and Bloomsburg Borough. Shannon Rossman asked if there were any additional comments and concerns. The committee replied they did not.
 - c. Preliminary Draft – Shannon Rossman plans to have the Preliminary Draft out the committee for review on October 6th, 2023. The committee agreed they could have

suggestions back to Lycoming County by October 20th, 2023. Shannon Rossman noted that if there is no major changes, the draft could be revised by October 24th and send out final copies on the October 25th with a link to the Lycoming County Website.

4. Next Steps

- a. Preliminary/Final Draft – Shannon Rossman voiced that the draft would be made available on the website with the appendices. As the file will be quite large once revisions are made on the draft. Shannon Rossman also noted that if anyone would like to have a copy emailed to them that her and Alexa Bixel would work with each county to provide a liquid file transfer of the draft. Shannon Rossman continued on to say that a few paper copies would be mailed to each other county to have on hand.
 - i. Continue to make revisions – Shannon Rossman asked Alexa Bixel if the plan had enough brochures and pamphlets from the other counties to include in the plan. Alexa Bixel voiced that she felt they had received enough as she was currently working on Appendix section for these materials and it had grown in size since the last plan.
- b. Final Draft Plan must be submitted to DEP by October 26, 2023
 - i. Counties must public notice in newspaper and hold a 90-day comment period – Shannon Rossman made the committee aware that all counties would need to advertise a 90-Day comment period on the plan. Shannon Rossman voiced she was going to check if all counties could use the same ad, but publish to each counties own local paper. Shannon Rossman noted Lycoming County would prepare an ad for each county and Lycoming County would publish information to website regarding the 90-day comment period.
 - ii. Counties must adopt the Regional Plan Revision by February 26, 2024 – Shannon Rossman noted that the counties would need to schedule a public hearing regarding the plan adoption between February 23rd through the 26th. Shannon Rossman voiced that Lycoming County would schedule with each County to give a presentation on the plan during the public hearings.
 - iii. Municipalities must ratify

5. Questions – Charles Fritz asked what particular details needed to be included in the recycling budgets. Shannon Rossman explained the budgets should include costs of events, equipment purchases to show expenses it is takes to put purchases these items. Shannon Rossman also express that that budgets show that with current grant funds it's not enough to keep up with current demands. Including these budgets will help show that more funding is needed. Shannon Rossman noted that a including a history or a few years' worth of numbers would be helpful. Shannon Rossman asked if all counties were able to send out the Sewer and Waste Surveys to their local facilities for information. Lincoln Kaufman expressed he was still waiting on some information to be able to send them out. Greg Molter mentioned the surveys never arrived to email. Alexa Bixel was going to work on sending Greg Molter new copies.

6. Next Meeting – The next meeting is scheduled occur in October 18th, 2023.