

The January 5, 2026 Organizational Meeting of Cogan House Township Board of Supervisors was called to order at 600 PM By Supervisor Howard Fry, board members attending was newly elected Supervisor Luke Short and Supervisor Theresa Roupp. There were approximately 4 residents attending. Pledge of Allegiance was given. Public comment will be at the Regular Meeting right after. Supervisor Roupp made a motion to appoint Temporary Chairperson to Luke Short and temporary Secretary to Supervisor Howard Fry, Supervisor Fry seconded, voted 3 – 0. Supervisor Short made a motion to nominate Supervisor Howard Fry as Chairman, Supervisor Roupp seconded, voted 3 – 0 MC. Chairman Fry made a motion to nominate Supervisor Short as Vice Chairman, Supervisor Roupp seconded, voted 3 – 0 MC. Chairman Fry made a motion to appoint Supervisor Roupp as secretary, Supervisor Short seconded, voted 3 – 0 MC. Chairman Fry made a motion to appoint Supervisor Roupp as Treasurer, Supervisor Short seconded, voted 2 – 0 MC. Supervisor Roupp abstained on both votes. Chairman Fry made a motion to establish the treasurer's bond at \$10,000,000.00, Supervisor Short seconded, voted 3 – 0 MC. The board discussed the appointment of a Road Master. The consensus was to not appoint at this time to allow for training during the winter months, however would request the auditors to approve a wage for in the future of 2026 when and if someone would be appointed. That would be \$22.50. Chairman Fry advised he would take that position for now at the lower wage rate if auditors approved.

Chairman Fry made a motion to reappoint employees that are not elected official & set wages. The employees are Lori Douglass as IT person, Bill Marcusky, Brian Schittler, Luke Short as Laborers, Mary Jones for yard work. The wages would increase a bit at \$20.00 for laborers, Snow Plowing stays the same \$25.00, and if there is a Road Master that would be \$22.50. Supervisor Short seconded the motion, voted 3 – 0 MC.

Chairman Fry made a motion to appoint the following for 2026, John Mahoney (Ruggiero Law Office) for special council, Larson Design Engineer, EMA Coordinator Janice Livermore, Bill Marcusky Chairman of Vacancy Board, and Primary SEO Terry Meyers with alternates Jami Nolan and Patrick McConnell, Supervisor Short Seconded, voted 3 – 0 MC.

Chairman Fry made a motion to select and remain the same with First Citizens Community Bank for the depositories for the Township, Supervisor Short seconded, voted 3 – 0 MC. Chairman Fry asking for a delegate for the PSATS Conference & a person as the voting delegate. Supervisor Short advised he might be going. Chairman Fry made a motion to appoint Supervisor Short as delegate, Supervisor Roupp seconded, also that person would receive \$50.00 a day for attendance. Voted 3 – 0 MC. Chairman Fry made a motion to follow IRS Mileage Rate for personal vehicles used for township business for 2026 \$.72.5 Supervisor Short seconded, voted 3 – 0 MC.

Chairman Fry made a motion to appoint TCC Voting Delegates as Mary Gregory, Howard Fry and Theresa Roupp, Supervisor Short seconded, voted 3 – 0 MC. The tax collection agent Mary Gregory was reelected for 2026.

Chairman Fry made to a motion to keep the times and dates for the regular meetings as the first Tuesday of the month at 600 PM, except for November will be on Wednesday at 600 PM due to election. The office hours will change to Tuesday, Wednesday and Thursday from 830 AM – 1200 PM. Supervisor Short seconded, voted 3 – 0 MC.

Chairman Fry authorized and established reimbursement policy for trainings, conference, conventions at the employee's rate of pay and for supervisors would be \$50.00 plus reimbursement for meals with receipts to the secretary. Supervisor Short seconded, voted 3 – 0 MC. Chairman Fry established the Secretary Theresa Roupp as Open Records Officer for 2026, Supervisor Short seconded, voted 3 – 0 MC.

No Public Comment

Chairman Fry adjourned the Organizational meeting at 630 PM. The regular meeting followed.

The January 5, 2026 regular meeting of the Board of Cogan House Township Supervisors was called to order at 6:35 P.M. by Chairman Howard Fry with Supervisor Luke Short and Supervisor Theresa Roupp attending. The 4 residents remained for the meeting. The pledge of Allegiance was given earlier at the Organizational Meeting.

Public Comment a resident was wondering how we define summer work due to the different wage for laborers. Chairman Fry advised that it is all road work, mowing and etc.

The minutes for the December 2, 2025, Bill List and Treasurer's Report was review with no comments. Chairman Fry made a motion to approve, Supervisor Roupp seconded voted 2 – 0 MC.

Correspondence received from PennDot District 3-0 of bidding thresholds for 2026. They are \$24,500.00 or greater requires public bidding, cost of services between \$13,200.00 and \$24,500.00 requires 3 telephone or written bids, and services that cost less than \$13,200.00 can be purchased without any formal bidding.

EMA was not present with any reports.

There was no Old Business.

New Business was the letter of engagement for Ginader Jones Accounting Firm to perform the 2025 Municipal Audit. Chairman Fry made a motion to appoint Ginader Jones to perform the audit, Supervisor Short seconded, voted 3 – 0 MC.

Letter of Intent from Range Resources for consumptive use of water at Bobst Mt Hunting Club 18H – 23H drilling pad located in Cogan House Township. Payroll was signed. Chairman Fry made a motion to adjourn the meeting at 700 PM Supervisor Short seconded.

Secretary
