

The January 3, 2023 Organizational Meeting of Cogan House Township Board of Supervisors was called to order at 4:00 PM at the Municipal Building by Chairman Howard Fry, Board Members attending were Supervisor Howard Fry, Supervisor Lori Douglass, and Supervisor Daniel Roupp. There were approximately 11 residents attending. Pledge of Allegiance was given. Supervisor Howard Fry made a motion to appoint Supervisor Lori Douglass as temporary chairperson and Theresa Roupp as temporary secretary. Voted 2 – 0 with Supervisor Douglass abstaining. MC. Temporary Chairperson Douglass nominated Supervisor Fry as permanent Chairman. Supervisor Roupp seconded with Supervisor Fry abstaining. Voted 2 – 0 MC. Chairman Fry made a motion to appoint Supervisor Lori Douglass as Vice-Chairperson, Supervisor Roupp seconded w/ Supervisor Douglass abstaining. Voted 2 – 0 MC. Chairman Fry made a motion to appoint Theresa Roupp as permanent secretary and her compensation at \$18,500.00, Supervisor Douglass seconded with Supervisor Roupp abstaining, voted 2-0 MC. Chairman Fry made a motion to appoint Theresa Roupp as Treasurer, Supervisor Douglass seconded, with Supervisor Roupp abstaining, voted 2 – 0 MC. Chairman Fry made a motion to established bond for the Treasurer at \$10,000,000.00, Supervisor Douglass seconded voted 3 – 0 MC. Chairman Fry made a motion to appoint Supervisor Roupp as Road Master, Supervisor Douglass seconded with Supervisor Roupp abstaining voted 2 – 0. The board advised that they would give letter to auditors to raise the Road Master wages from \$18.50 to \$21.50. Chairman Fry made a motion to reappoint employees and also set wages. Supervisor Douglass seconded with Supervisor Roupp abstaining, voted 2 – 0 MC and Supervisor Douglass abstaining for her employee status. The following were reappointed, Gary Livermore, James Beatty, Daniel Roupp, Avie DeMorat (grounds care), and adding Michael Mertes for emergencies. Chairman Fry made a motion to appoint John Mahoney (Ruggiero Office) as Township Solicitor Larson Design as Township Engineer, Janice Livermore as EMA Coordinator, Mike Vaughn, Robert Bertin as SEO with alternates Terry Myers, and Jami Nolan. Supervisor Douglass seconded voted 3 – 0 MC. Chairman Fry made a motion to keep First Citizens Community Bank as the township depositories for the township funds, Supervisor Douglass seconded, voted 3 – 0 MC. Chairman Fry made a motion to appoint Supervisor Roupp to attend PSATS Conference as a voting delegate and would receive \$50.00 per day that he is there, Supervisor Douglass seconded, with Supervisor Roupp abstaining voted 2-0 MC. Chairman Fry made a motion to set the mileage rate for officials and secretary using personal vehicles for township business at the 2023 IRS rates of \$.62 cents, Supervisor Douglass seconded voted 3-0 MC. Chairman Fry made a motion to appoint the following for TCC Delegates as Mary Gregory, Howard Fry and Lori Douglass as alternates. Supervisor Roupp seconded voted 3 – 0 MC. Chairman Fry advised that the commission rate for Mary Gregory Tax Collector will stay at 10% this is the highest rate it can be. Chairman Fry established the meeting times as 4:00 PM for winter months and 7:00 pm all other months, and the first Tuesday of the month except for July and November which will be on Wednesday. At this time the residents spoke up and wanted the 4:00 time changed due to some people working. Chairman Fry advised that this township

board and other boards in the County decide when the meetings will be. However; he would consider 6:00 pm for the remaining months of the year. Chairman Fry made a motion to change the meeting times to 6:00 PM for the year 2023, Supervisor Douglass seconded voted 3-0 MC. Secretary will advertise the change. Chairman Fry authorized and established reimbursement policy for township employees to attend training, other convention/conferences at employee's rate of pay plus expenses and meals with a paid receipt. Supervisor Douglass seconded, voted 3 – 0 MC. Chairman Fry made a motion to appoint Theresa Roupp as Open Records Officer for 2023, Supervisor Douglass seconded voted 3 – 0 MC.

Organizational Meeting Adjourned at 4:34 PM.

The January 3, 2023 regular meeting was called to order by Chairman Howard Fry, with Supervisor Lori Douglass and Supervisor Daniel Roupp attending. The pledge was already given in the organizational meeting previously.

Public Comment by Darla K. asking how the tree project was going on Cogan House Road, Supervisor Roupp advised was going along and getting close to the end. Possibly be done this week if weather permitting. The meeting was put on hold while the Board open the Bids for the 2023 Aggregate Stone bids. There were 2 bids. One from New Enterprise from Winfield, PA and the other was Hanson Aggregate, from Montoursville, PA. The bids were very close, the supervisors were concerned with the distance for New Enterprise and some other trucking factors and the material quality. Hanson was the lowest on the Anti-Skid but the Board felt they should table the bids until they could have conversations with both companies and make a decision in February.

The Board then reviewed the December Minutes, Bill List and Treasurer's Report with no comments. Chairman Fry made a motion to accept the minutes, bill list and treasurer's report, Supervisor Douglass seconded, voted 3 – 0 MC.

Correspondence was received from the Tabor Museum as a Thank You for our donation. PennDOT sent the township the detour routes for the replacement of a bridge in English Center.

EMA/HAZARDOUS MITIGATION from Janice L. advised that she will need a radio for the test that the county will be doing.

Road Master report was given from Supervisor/Road Master advised that the frost is going out of the dirt roads and getting ruts in them. Will need to tolerate them until it gets cold and freezes again. He was asked about the stumps on Cogan House Road, Supervisor Roupp stated that some of the stumps will be removed or cut back when the actual road work takes place. There was no old business.

New Business was the appointment of Ginader Jones & Co LLP for the audit of 2022. Chairman Fry made a motion to appoint the company, Supervisor Douglass seconded, voted 3 – 0 MC.

The agreement was signed. Lycoming County submitted sub division plans for the Persun property. It stated that DEP advised it is not eligible for a Modular 1 septic would need to be a Modular 2. The board requested additional information when septic gets approved. The Trout Run Volunteer Fire Co requested a donation of \$2,200.00 from the township that they service.

This will be used to up fit the rescue truck at the station. Chairman Fry made a motion to donate the asking amount of \$2,200.00, Supervisor Roupp seconded, voted 3 – 0 MC. Letters of intent were from SWN for consumptive use of water not to exceed 4,999,000 gallons per day on Flicks Run East Pad. Range Resources will be returning to Laurel Hill D Well Pad approx. in March through October 2023. Meeting was adjourned at 5:15 by Chairman Fry with Supervisor seconded the adjournment.

Secretary

Chairman

