

AGENDA  
COGAN HOUSE TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING  
JANUARY 2, 2024

CALL TO ORDER

PLEDGE OF ALLEGIENCE

APPOINT A TEMPORARY CHAIRMAN & SECRETARY

1. Nominate & elect a permanent chairperson. \_\_\_\_\_  
Motion \_\_\_\_\_ Second \_\_\_\_\_
2. Nominate & elect a Vice Chairperson \_\_\_\_\_  
Motion \_\_\_\_\_ Second \_\_\_\_\_
3. Appoint a secretary & establish compensation \_\_\_\_\_  
Motion \_\_\_\_\_ Second \_\_\_\_\_
4. Appoint a Treasurer \_\_\_\_\_  
Motion \_\_\_\_\_ Second \_\_\_\_\_
5. Establish the Amount of Treasurer's Bond \_\_\_\_\_  
Motion \_\_\_\_\_ Second \_\_\_\_\_
6. Appoint Road Master \_\_\_\_\_ No change in wage.  
Motion \_\_\_\_\_ Second \_\_\_\_\_
7. Appoint or reappoint employees who are not elected officials & set wages.  
Summer work \$18.50 Snow Plowing \$25.00 Dan & Lori abstains for themselves  
Motion \_\_\_\_\_ Second \_\_\_\_\_  
James Beatty, Daniel Roupp  
Bill Marcusky (snow plowing) Brian Schittler (snow plowing & part time if needed)  
Michael Mertes (emergency snow plowing only)
8. Appoint the following: John Mahoney (Ruggiero Law Office) Solicitor, Engineer Larson  
Design, EMA Coordinator Janice Livermore, Chairman Vacancy Board Bill Marcusky, SEO  
Terry Meyers with Bob Bertin alternate.  
Motion \_\_\_\_\_ Second \_\_\_\_\_
9. Select Depositories for township funds.  
Motion \_\_\_\_\_ Second \_\_\_\_\_
10. Certify delegates to attend PSATS Conference & designate one person as the voting  
delegate & decide what the township pay for attending \$50.00 & Transportation.  
Motion \_\_\_\_\_ Second \_\_\_\_\_
11. Set Mileage Rate for officials using personal vehicles for township business. IRS rate for  
2024 is \$.67 cents. Motion \_\_\_\_\_ Second \_\_\_\_\_
12. TCC voting Delegate (Mary Gregory)  
Motion \_\_\_\_\_ Second \_\_\_\_\_
13. Establish tax collection agent and salary, Mary Gregory elected commission remains 10%

14. Establish a monthly meeting location, date & time. First Tuesday of the month unless a conflict with holidays or election at 6:00 PM locations stay at the Cogan House Municipal Building. Motion \_\_\_\_\_ Second \_\_\_\_\_
15. Authorize & establish reimbursement policy for township employees to attend training. (Authorize all township employees to attend training classes & other convention/conferences at employee's rate of pay plus expenses & meals with a receipt) Motion \_\_\_\_\_ Second \_\_\_\_\_
16. Establish Open Records Officer for 2024  
Motion \_\_\_\_\_ Second \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Meeting adjourns at \_\_\_\_\_ Regular Township Meeting following immediately after.